

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF CONTRACT**

Contract No.: DCBE-2009-F-9996
Caption: Development of Classification System
Proposed Contractor: Deloitte Consulting, LLP
Program Agency: D. C. Department of Human Resources

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 1701 and 2005.6(a)

2. Minimum Need:

The Office of Contracting and Procurement, on behalf of the District of Columbia Department of Human Resources has a need to modify the existing “Development of Classification System” contract to enable Deloitte to provide an update to the published and custom survey market analysis and consultation services on an as needed basis.

The period of performance is July 1, 2016 through December 31, 2016.

3. Estimated Reasonable Cost:

The estimated fair and reasonable cost to provide the additional required services is \$240,000.00.

4. Facts Which Justify a Sole Source Contract:

Continuity of services is essential to The District of Columbia Department of Human Resources which has a need to modify the existing contract with Deloitte in order to provide an update to the published and custom survey market analysis and consultation services on an as needed basis.

The contract extension will enable Deloitte to provide the DCHR with the updated published and custom survey market analysis to move towards implementation.

5. **Certification by Agency Head**

I hereby certify that the above findings are true, correct and complete.

Date

Ventriss Gibson
Director
Department of Human Resources

6. **Certification by Contracting Officer**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Deborah White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George Schutter
Chief Procurement Officer